

Allison Jones
107 Porter St.
New Cumberland WV 26047
304-670-0106
allisonj1991@hotmail.com

October 23, 2013

Mr. Dario Savarese,

I'm applying for an internship position at your company, Full Circle Marketing. Working previously for another minor league team and receiving a degree this May from Shepherd University in Recreation and Leisure Studies with a concentration in Sports Marketing. I believe I can make a great addition in helping your organization succeed in achieving the goals and objective.

An example of my most recent employment, I worked with promotions and on field entertainment and also working with sponsorship. I took on many different roles from being the mascot to helping my boss in whatever way she needed it. I helped put together our Ladies Night, twice, by getting sponsorships, vendors, caterer, and promoting to the community our event. By working this past summer, I've gained knowledge of the industry. From what I've learned, I hope to use them to help your organization as much as possible.

Enclosed is a resume summarizing my full range of my skills and qualifications. I would greatly appreciate the chance for a personal interview to discuss this position. I look forward to hearing from you at your earliest convenience. I can be reach either via phone, 304-670-0106 or email allisonj1991@hotmail.com.

Thank you for your consideration.

Sincerely,

Allison Jones

Enclosure

Allison Jones
304-670-0106
allisonj1991@hotmail.com

School Address:

Dunlop 300
PO Box 9001
Shepherd University
Shepherdstown, WV 25443-9001

Permanent Address:

PO Box 512
New Cumberland, WV 26047

Education:

May 2014

Bachelor of Science
Recreation and Leisure Studies
Concentration in Sports Marketing
Shepherd University
Shepherdstown, WV

Certifications:

First Aid/CPR
American Red Cross
Shepherd University

Professional Experience:

April-September 2013

Intern to Director of Promotions/Entertainment
Hagerstown Suns
Hagerstown, MD

Related Experience:

Summer 2012

Administrative Assistant
Family Connections
Colliers, WV

Membership:

2012-Present

Maryland Recreation and Parks Association, MRPA
Ocean City MRPA Conference

2011-2014

Delta Zeta Sorority
Panhellenic Vice President Judicial
Secretary
President

Volunteer Experience:

Sorority Member

February 2011- Present

Delta Zeta

By joining Delta Zeta, many opportunities to help not only the sorority's philanthropies, but also different organizations in the community, members are required to have 25 hours a year. Activities include going to the local humane society, making different crafts for the Painted Turtle Camp, bake sales for Women's Shelter, etc..

Volunteer/Silent Auction

November 2013

Tim Tebow Foundation/Kelly Faughnan Foundation Golf Tournament

Volunteered for the 1st Annual golf tournament by registering golfers, setting up and running the silent auction.

Volunteer

Office of Emergency Management

May 2012

Helped the citizens of Hancock County and the Office of Emergency Management in their FEMA drill.

Outside Sales Clerk

Advance Auto Parts Monster Jam

July 2011

Helped the outside vendor with sale of clothes and other merchandise during the Monster Jam